

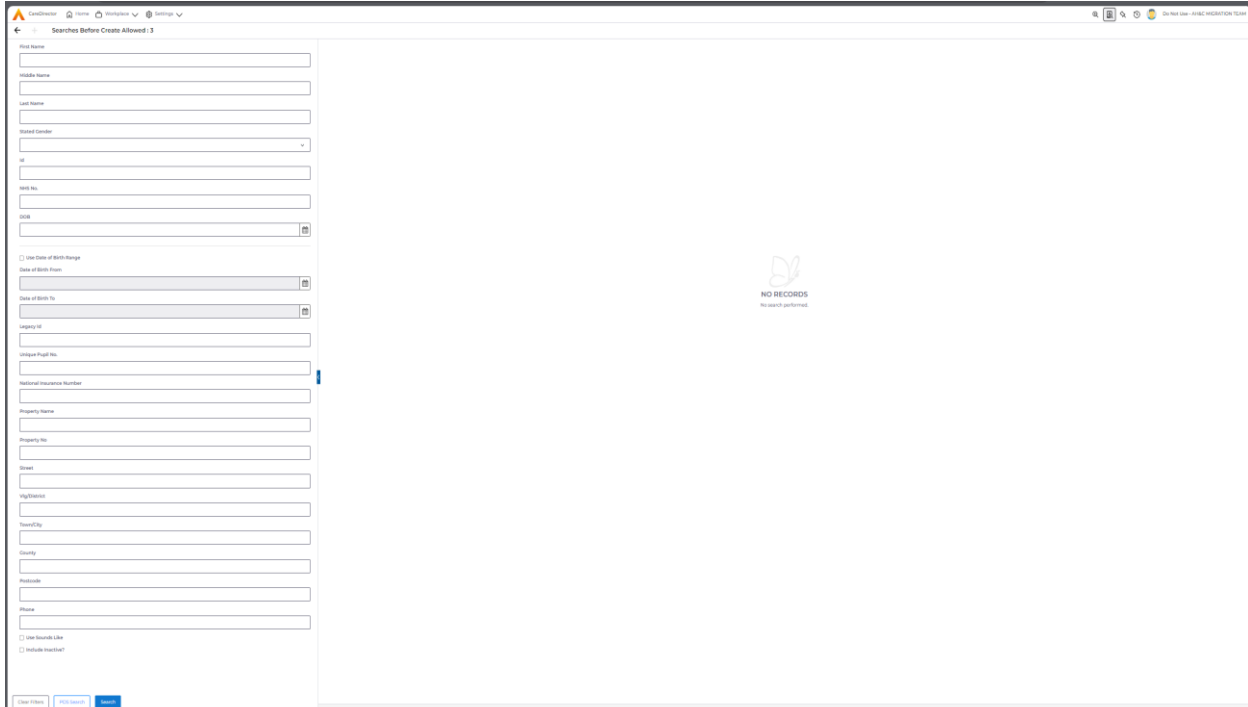


Access Guide – Hampshire County Council

The Care and Health Information Exchange (CHIE) is a computer system used by the NHS and Social Care to safely share important information about a patient with those treating them. You can use CHIE to access GP records, Community, and hospital records (pathology reports, X-ray or scan reports, discharge summaries and clinic letters) for patients registered to GPs in Hampshire and the Isle of Wight.

Accessing CHIE through CareDirector

- HCC staff can access CHIE directly via CareDirector.
- In CareDirector, Search for client in the usual way through the search screen:

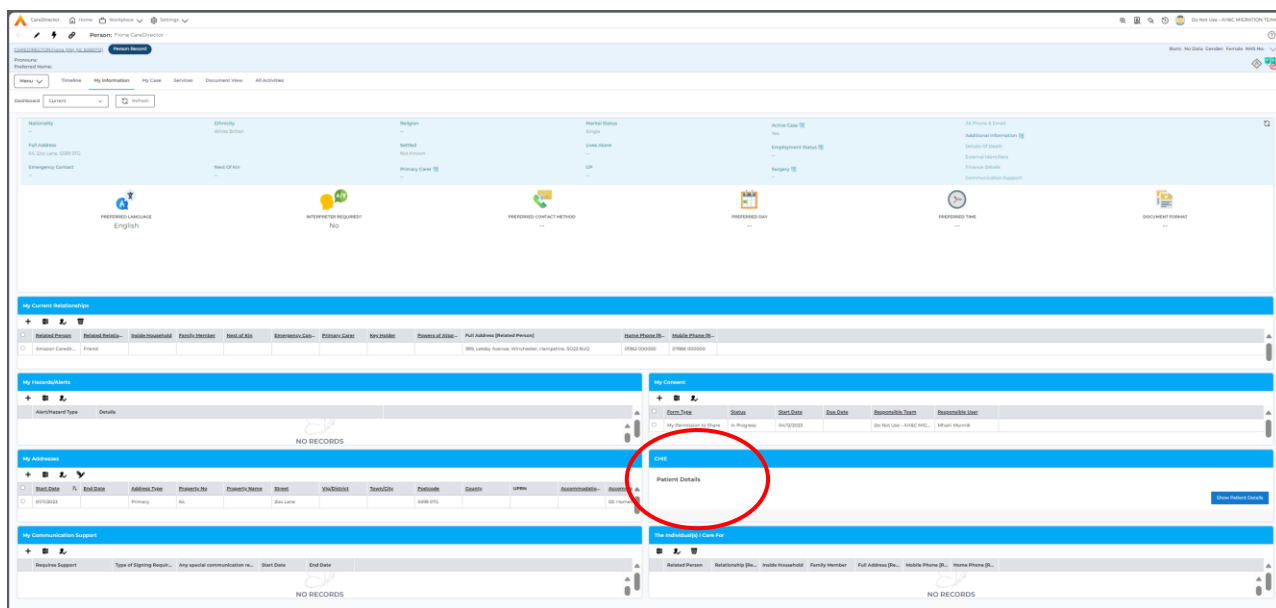


The screenshot shows a web browser window with the CareDirector search interface. The page title is "Searches Before Create Allowed: 1". The search criteria are organized into several sections:

- Personal Information:** First Name, Middle Name, Last Name, Patient Gender (dropdown), NI, NHS No., DOB (with a calendar icon).
- Demographics:** Use Date of Birth Range, Date of Birth From, Date of Birth To (both with calendar icons), Language, Outpatient Page No.
- Identification:** National Insurance Number, Property Name, Property No., Street, Postcode, Registration, Health ID, County, Postcode, Phone.
- Advanced Search:** Use Similar Like, Include Inactive?

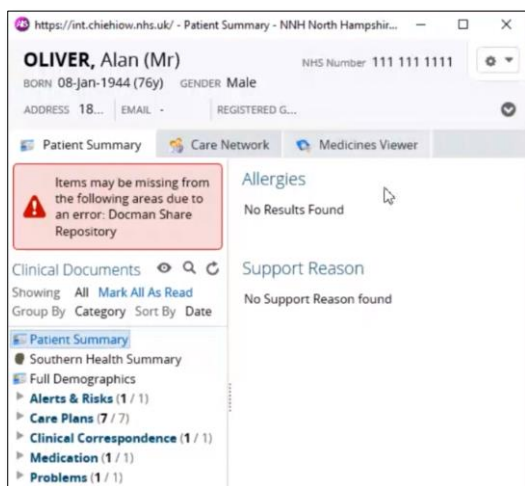
At the bottom of the search criteria are buttons for "Clear Search", "Full Search", and "Search". A "NO RECORDS" message is displayed in the center of the search results area.

- Once in the patient, select the CHIE link to view the CHIE information



The Landing Page / Home Screen

- This is the first page that you will see, the content of which is determined by your job role (Role Based Access Level). An example of a typical Landing Page:



Help and Assistance

- Download this and other user guides and webinars from our information sites:

[Staff facing website](#) or [Public facing website](#)

If you have any other CHIE specific questions or support needs, please contact the CHIE team info.chie@nhs.net

VERSION CONTROL

Document Title	Type	Version	Date	Author
CHIE Access Guide HCC	Crib Sheet	1	17/02/21	K Guthrie (KG)

CHANGE CONTROL

Document Title	Version	Date	Author	Change	Approved
CHIE Access Guide HCC	2	26/01/2024	KG	New screen shots	KG